



EWELL GROVE PRIMARY AND NURSERY SCHOOL
PARENT FOCUS GROUP
THURSDAY 28TH SEPTEMBER 2023

Helping Hands Coordinators and Reading Volunteers

- The role of HHC
- Reading Volunteers
- Phonics and Reading Workshop
- Confidentiality and Safeguarding

Strategic Leadership Team



Mrs Kate Keane
Headteacher, DSL

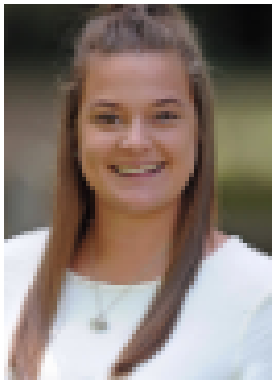


Mrs Anne Gardiner
Deputy Headteacher,
SEN & DSL



Miss Paula Rising
Assistant Headteacher
DSL

Small problems can become much larger in the minds of children if left and not dealt with. Please support us, by reminding your child that they must talk to a member of staff if something makes them unhappy during the school day.



Miss Carina Herbert
Class Teacher, EYF5
Phase Leader



Mr Tom Boshier
Class Teacher, Year 1 & 2
Phase Leader



Mrs Amanda Davison
Class Teacher, Year 3 & 4
Phase Leader



Miss Hannah Barnett
Class Teacher, Year 5 & 6
Phase Leader

Talk to your child's Class Teacher as soon as possible. If this does not resolve the issue then please make an appointment to see the Phase Leader. Following these two steps being taken you may contact the School Office to make an appointment to meet with a member of the Strategic Leadership Team (SLT).



Ewell Grove Primary School is committed to safeguarding and promoting the welfare of our children and expects all staff and visitors to share this commitment.

If you have a concern that a child is being maltreated you have a duty to report this to the School's Designated Safeguarding Lead (DSL).

Our Designated Safeguarding Leads (DSL) are

Mrs Kate Keane
Headteacher



Mrs Anne Gardiner
Deputy Headteacher and SENCo



Miss Paula Rising
Assistant Headteacher



Our Child Protection Governor is

Ms Melanie Harris



Our Single Central Record Manager is

Mrs Jacqui Jardine



Helping Hand Coordinators

- ❖ Ideally 2 per class
- ❖ A communication link between the school staff and families.
- ❖ WhatsApp Groups
- ❖ Personal data
- ❖ Organise volunteers e.g. walking to the church, around Ewell Village, visit to Bourne Hall
- ❖ Resources for the classroom such as cutting things out or collecting materials for a project
- ❖ Google Classroom – All families to login to access Year Group Meetings and Home Learning
- ❖ Helping Hand coordinators are not expected to receive complaints or niggles from parents and if this does happen, please refer the parents to a member of school staff.

Performances

Year Group	Performance
Nursery	Christmas Songs TBC Summer Singing - Thursday 16th May 9:15am
Reception	Nativity - Wednesday 6th December 9:15am Concert - Wednesday 22nd May 9:15am
Year 1	Nativity - Tuesday 5th December 9:15am Concert - Tuesday 21st May 9:15am
Year 2	Nativity - Thursday 7 th December 9:15am Concert - Thursday 23rd May 9:15am
Year 3	Christmas Story with singing - Friday 8th December 9:15am Assembly Novium Museum - Friday 7th June 9am
Year 4	Assembly High Ashurst - Friday 2nd February 9am Concert - Friday 17th May 9:15am
Year 5	Christmas story with singing - Monday 4th December 9:15am Assembly Henley Fort - Friday 28th June 9am
Year 6	Year 6 Production - Wednesday 3rd & Thursday 4th July Final Assembly - 19th July

YEAR GROUP MEETINGS 2023-24

Year Group	Autumn	Spring	Summer
Nursery	Friday	Friday	Friday
Reception	15 th September 9:30am	12 th January 9:15am	7 th June 9:15am
Year 1	Thursday 14 th September 9:30am	Thursday 11 th January 9:30am	Thursday 25 th April 9:30am
Year 2	Thursday 21 st September 9:30am	Thursday 11 th January 9:30am	Thursday 18 th April 9:30am
Year 3	Thursday 14 th September 1:00pm	Thursday 11 th January 1pm	Thursday 18 th April 1pm
Year 4	Wednesday 13 th September 1:00pm	Thursday 11 th January 2pm	Thursday 18 th April 2pm
Year 5	Friday 15 th September 9:30am	Friday 12 th January 9:30am	Friday 26 th April 9:30am
Year 6	Friday 15 th September 10:30am	Friday 12 th January 10:30am	Friday 26 th April 10:30am

Year Group	Attendance	Google Classroom
Nursery	15	17
Reception	38	45
Year 1	30	47
Year 2	14	30
Year 3	23	42
Year 4	17	42
Year 5	20	58
Year 6	12	59

Here is some recent data showing how many parents attended the Year Group Meeting and how many families have signed up to Google Classroom.

We would like all children to be accessing Google Classroom as soon as possible to ensure they can engage with home learning.

If you need support with Google Classroom please speak to the Class Teacher or Helping Hands Coordinator.

Phonics and Reading Workshop

Wednesday 4th October 9am in the school hall.

PHONICS WORKSHOP FOR PARENTS – ALL YEARS

Phonics is the bedrock of learning to read and spell. Our aim is for **all children to crack the phonics code and become fluent readers and spellers**. We look forward to you joining Miss Rising and Miss Barnett for this workshop on **Wednesday 4th October** in the school hall at **9:00 am**. The workshop will include:

1. Introduction to Phonics
2. Embedding Phonics to develop writing skills

To confirm or decline your place please ensure you complete the online ParentMail form that has been sent to each parent / carer.



READING VOLUNTEERS

- Miss Barnett – English Lead and Phase Leader Years 5 & 6

First point of contact for Reading Volunteers

- Regular reading – practising skills: word reading, comprehension, CEWs
- Volunteers will work with the same children/build a relationship (2/3 children)
- Involves recapping sounds – individual sounds, digraphs, trigraphs
- Children may repeat the same book throughout the week to develop fluency – word reading and comprehension
- Volunteers to write an observation of progress throughout the week
- Consistent timetable but not in own child's class e.g. ideally two/three times a week
- Please email [info@](mailto:info@ewellgrove.org) if you would like to be a reading volunteer at Ewell Grove



READING VOLUNTEERS

How to “read” with children:

We teach the skills of word reading through the Ruth Miskin Read Write Inc phonics programme – sounds (phonemes) and their written representations (graphemes) are taught in a particular order – children learn to blend sounds to read words and gradually become more fluent as they acquire the necessary phonics skills.

- ▶ How to use a RWI book
- ▶ How long with each child
- ▶ Strategies to use:
 - phonics first
 - praise
 - My Turn Your Turn



When reading with the children, you will have access to a Reading Volunteer Pack with all the resources and information you will need to support the children.

Please attend the Phonics Workshop as this will support you when reading with the children.

Wednesday 4th October at 9:00 am

You may also like to read the Oxford Owl parent information booklets attached and/or visit the Oxford Owl website (<https://home.oxfordowl.co.uk/reading/>) where you will find lots of information about the teaching and learning of reading and how to support early readers.



CONFIDENTIALITY AND SAFEGUARDING

Before coming into school to help for the first time you will need to read and sign the following documents.

- Read the Guidance Booklet which covers safeguarding, health & Safety and confidentiality
- Read the DFE document 'Keeping Children Safe in Education' (We will provide you with a copy of this)
- Sign to say you have read and understood both documents
- Regular parent volunteers will need to complete the 'Online Disclosure and Barring Service' (DBS) form

Volunteering at Ewell Grove

How to complete a DBS Check?

Prior to commencing, you will need to bring to the school office three original documents such as your passport/driving licence + one other item with proof of address (not phone bill).

The office will take a copy of your documents and you will receive a link via email. Please complete the online DBS form and the school will be notified when this is completed.

If you already have a DBS with the school we will check this is still valid and you can start volunteering week commencing **2nd October**.

If you do not currently have a valid DBS with Ewell Grove you may start volunteering but this must be within the classroom and under the supervision of the Class Teacher.