



**‘MANY HANDS  
MAKE LIGHT WORK’**



18<sup>th</sup> September 2019

Dear Parents and Carers

We are looking for at least one Helping Hands Co-ordinator (HHC), but preferably two, per class to serve as a communication link between the school staff and families. In general terms tasks include compiling a class contact list, liaising with classroom staff to organise volunteers, assisting the Friends of Ewell Grove (FOEG) by recruiting help for fundraising events and seeking parental views on particular issues as requested by the school. HHC's are **not** expected to receive complaints or niggles from parents; all matters of this nature must be referred directly to a member of school staff.

Parents wishing to volunteer as an HHC should be willing to attend a meeting once per term at school; we have found when two people from each class share this role it makes the job even easier.

Anybody interested in finding out more about the valuable contribution that HHC's make to Ewell Grove are invited to attend a meeting on **Thursday 3<sup>rd</sup> October at 2.30 pm**. If you are unable to attend this meeting but would still like to volunteer please inform the School Office.

We look forward to seeing you at the meeting.

Yours sincerely

Paula Rising